## Flash Traffic #9-4-22 New Website **Perch Base, United States Submariners**

Flash Traf

## Number: #9-4-2022 Date: 9/15/2022 Subject: New Website Personal Info validation

Please review with your Base members to validate personal info on the website. I'm doing a step-bystep process because I tried to establish access to the website via the "New User Registration" link and I ran into issues.

If your email is current on the old website each member will get an email from National about an update for the new website.

It will state your email address and user ID for USSVI. Normally it's the capital letter of your first name, capital letter of your last name, followed by lower case letters of your last name.

Example: My ID is DOttley. That's the traditional format. Below are the steps to follow from the before mentioned email.

Please go to <u>ussvi.org</u>, click on member login in the upper right-hand corner, then click **Forgotten Password** and enter your email address USSVI has on file, and click submit. This will send you an email with a link to change your password. Your password is required to be **twelve characters and requires capital, a number, and a symbol**. Then you click on Member Login again at **/ships served on.**, enter your username and your new password and click login. Once in the system it will greet you by name and then click the "Update My Profile" link and review all the info. Edit the info as needed.

Next is a listing of Base Position and Shore Duty, just mark the appropriate boxes.

Note: The page from the old website with your "Ships" did not upload so you'll need to add the boat/ship, year reported aboard, and year transferred. Don't worry there are 27 entries to list all boats/ships one served on.

Now start exploring the various links and you'll note the convention links are under construction as I get documents to Tim. When completed we'll get the info out to everyone.

Eternal Patrol did not upload to the new site as there are 40K+ listings. That's a lot of data that we don't need to pay Blackbaud for. Tim's team is going to create a link to a separate website to list EP shipmates and will come about later. In addition, "Find a Boat" is not an option so if you want info on a boat go to Wikipedia. It's a good site for any US Navy vessel.

One thing I don't like is when you click on "Find a Member". It will give you all the account info on a shipmate with the exception of personal address, and phone number. If you need to contact the individual there is a "Message" link next to the member you have searched for, and if you click it will send an email. Example when I searched for myself:

## To: Dennis W Ottley

Subject: A message from Dennis W. Ottley from the USSVI Directory

Hi Dennis W,

I'm glad I found you through the USSVI directory. If you would like to connect with me please email me at <u>dottley888@comcast.net</u>.

I hope to hear from you soon!

## Dennis

Tim explained this was a requirement of Blackbaud for security reasons. Blackbaud is an international organization and this conforms to their protocol. I encourage all of you to export your Base members info from Tools and use the spreadsheet's personal data for your members and update as needed. New Tools on line 11/1.

If you had Jr., Sr. MD. Ph.D., III, or IV after your name, this was brought in as part of your last name, with a space, comma, and period. There were about 800 people in this category. These name suffixes had to be manually changed, and the Jr., Sr. MD. Ph.D., III, or IV were added to the end of your username, <u>minus the comma, space and.</u> You can save the username and password in your browser should you desire, which means you don't have to remember it every time you log in. Example: **JDoe1.** We had one member in Tucson that was in this category and his address didn't change, however the member on the east coast had the number suffix added.

For other questions, please email ussviwebsitequestions@gmail.com

Tim can be reached at 925.812.4239. Tim is still in the workplace and very busy, but he will eventually return a call.

If a Base kept member information updated, especially email address, members should experience minimal difficulty, if any.

It's critical that Base leadership communicate with all members to establish their access to the new website because starting sometime first quarter the Base POC will NOT forward Official emails, instead a Subvet group email blast of over 11,000 members will be sent.

In addition, I will assist where needed.

Thanks for enduring another lengthy email from me. V/r Dennis Ottley USSVI Western District-1 Commander USSVI 2023 National Convention Chair

This is an official email communication from the USSVI Perch Base and does not require a response.